MUNISIPALITEIT SWARTLAND MUNICIPALITY

BELANGRIKE INLIGTING

Betalings:
Diensure: Kassiere: Maandae – Donderdae: 08:00 – 13:00; 13:45 – 16:00
Vrydae: 08:00 – 13:00; 13:45 – 15:00

(Oop gedurende etenstyd slegs vanaf die 25ste tot finale AllPay elke maand)

- Rekenings is BETAALBAAR BY DIE MUNISIPALE KANTORE voor of op die betaaldatum, dit is die laaste werksdag van die maand waarop die Munisipale Kantore oop is. Betalings per pos moet die Hoofkantoor voor/op betaaldatum bereik en moet geadresseer word aan: Munisipale Bestuurder: Privaatsak X52 Malmesbury 7299.
- **VISA EN MASTERCARD DEBIET- EN KREDIETKAART FASILITEITE IS BESKIKBAAR BY ALLE KASSIERSPUNTE VAN SWARTLAND MUNISIPALE KANTORE; ASOOK DIE VERKEERSAFDELINGS VAN SWARTLAND MUNISIPALITEIT**
- Betalings d.m.v. 'n easypay - betaalpunt moet asseblief **2 werksdae voor die laaste betaaldag** inbetaal word.
- Bankbetalings per **Internet** moet gemaak word **2 werksdae voor laaste betaaldatum soos aangedui op maandelikse rekeningstaat.**
- Bankbetalings per Internet gemaak op Saterdae/Sondae of openbare vakansiedae sal teen middernag die 1ste daaropvolgende weeksdag gekrediteer word.

Betalings ten opsigte van Munisipale rekeninge deur middel van Internet of Direkte bankbetalings: maak asseblief gebruik van metode 1 of 2

Direkte bankbetalings:

- **U Swartland Munisipale Rekeningnommer (12 syfers) moet u betaling vergesel**.
- Kliënte wat betaling by wyse van **elektroniese bank- en Internet oordragte** maak in bankrekening, Naam: Munisipaliteit Swartland; **Standard Bank**, Rekeningnr.: **372865119**; Takkode: **051001** verstrek asb. u Munisipale Rekeningnommer met koppeltekens, as verwysing. Let asb. op die tydsverloop tussen die datum waarop 'n betaling geïnisieer word en die datum waarop gelde in die Munisipaliteit se bankrekening gekrediteer word, is 2/3 dae. Indien 'n betaling eers op die betaaldatum geïnisieer word **kan** die laat betaling meebring dat elektrisiteitsvoorsiening na die betrokke perseel beëindig word.
- **Deposito strokies moet per epos** na deposits@swartland.org.za gestuur word.

Direkte bank betalings

- **Direkte deponering** van gelde in die Munisipaliteit se bankrekening; **Naam: Munisipaliteit Swartland; Standard Bank, Rekeningnr. 372865119; Takkode: 051001 -** verstrek asb. **u Munisipale Rekeningnommermet koppeltekens, as verwysing.**
- Enige ander betalings vir **Diverse transaksies** per internet en/of direkte bankinbetalings moet die verwysingsnommer verkry word by die amptenaar wat die bedrag aan u voorsien het.
- **Verkeersboete betalings**: Maak gebruik van die bankbesonderhede wat op boete keersy voorkom, naamlik **Standard Bank,** Rekeningnaam: Swartland Munisipaliteit; Rekeningnommer: 372865127; Takkode **051001** en verwysing: verskaf verwysingsnommer in deel "A".

Alternatiewe betaalmetodes

- Elektroniese bankoorplasing: "ACB"-stelsel (op aanvraag by munisipale kantore);
- **Internet-oorplasing**: Deur die webtuiste van 'n kliënt se bank, soos deur hom/haar gereël – **verstrek asb. u munisipale rekeningnommer met koppeltekens, as verwysing.**
- Betalings by die volgende besighede: Superspar Malmesbury; Pick 'n Pay Malmesbury; Nazrana's Superette Malmesbury; The Bank Spar Malmesbury; TA Mesoro Ilinge Lethu; Nicky's Shop (Thomas) Darling; Swartland Motors Moorreesburg; en Eleanor Naude Moorreesburg; en Koringberg Agentskap.
- Betalings by enige besigheidsgroep/kleinhandelaar of digitale toepassing wat oor easypay -fasiliteit beskik vir die betaling van rekeninge vanaf 1 September 2025.

Agterstallige rekeninge

- Rente bereken teen die standaard rentekoers + 1% sal gehef word op alle agterstallige bedrae wat aan die Munisipaliteit verskuldig is, vir elke maand wat sodanige bedrae onbetaald bly. (Uitstaande bedrag x rentekoers / 12 maande)
- Alle gelde ontvang word aangewend om die rente asook agterstallige skuld eers te vereffen.
- Alle betalings word aanvaar sonder benadeling van die Munisipaliteit se regte.

Beëindiging van dienste weens laatbetaling

- Neem asseblief kennis dat alle rekening ten volle betaal moet word op of voor die sperdatum. Indien n rekening nie op sperdatum betaal is nie, kan die **elektrisiteitstoevoer** sonder verdere kennisgewing beëindig word, uitgesonder die landbousektor.

KENNISGEWING NA-URE BYSTAND

- Neem asseblief kennis dat ingevolge 'n Raadsbesluit, Swartland Munisipaliteit met ingang van 1 Oktober 2006 **GEEN VERDERE NA-URE** (**Maandag - Vrydag 17h00 tot 08h00 en vanaf Vrydag 15:45 - Maandag 08h00**) bystand sal verleen vir die volgende dienste:
- Aanskakel van konvensionele elektrisiteit wat weens wanbetaling afgeskakel was en/of
- Verwydering van blokke vir verkoop van voorafbetaalde elektrisiteit wat weens wanbetaling aangebring was.

Oordrag van onroerende eiendom

- **EIENAARS** van verhuurde eiendom moet daarop let dat aanspreeklikheid vir die betaling van verskuldigde munisipale dienstegelde by hulle berus indien die huurder versuim om dit te betaal. Dit volg dus dat die uitreiking van 'n uitklaringsertifikaat deur die Munisipaliteit, alvorens die oordrag van die eiendom geregistreer kan word, ingevolge **artikel 118 van die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000,** onderhewig is aan die vooraf ten volle vereffening van sodanige gelde en toeslagheffings daarop.

VERSKAFFING VAN E-POS ADRES EN SELFOONNOMMER:
Voorsien asseblief die Kredietbeheerafdeling van u selfoonnommer en/of e-pos adres sodat u elektronies van noodsituasies in kennis gestel kan word - via eposadres: persupdate@swartland.org.za of persoonlik by Munisipale kantoor.

KANTOORURE VIR INDIENING/ONTVANGS VAN BOUPLANNE

- Vanaf 1 Februarie 2011 slegs gedurende die volgende ure:
  Maandae tot Donderdae 08:00 tot 15:30
  Vrydae 08:00 tot 14:30

MUNISIPALE BESTUURDER

IMPORTANT INFORMATION

Payments
Service Hours: Cashiers: Monday - Thursday: 08:00 – 13:00; 13:45 – 16:00
Friday: 08:00 – 13:00; 13:45 – 15:00

(During lunchtime open only between 25th until the final allpay date of each month)

- Accounts are payable AT ANY OF THE MUNICIPAL OFFICES on or before the due date, that is the last working day of the month on which the Municipal Offices are open. Payments by post must reach the Municipality's Head Office on or before such due date and be addressed to the Municipal Manager: Private Bag X52 Malmesbury 7299.
- **VISA AND MASTERCARD DEBIT- AND CREDITCARD FACILITIES ARE AVAILABLE AT ALL CASHIER PONTS OF SWARTLAND MUNICIPAITY AS WELL AS MALMESBURY TRAFFIC DEPARTMENT**
- Payments at a easypay paypoint must be made **2 working days prior to the month end.**
- Internet banking payments must be made at least two **working days before the final payment date indicated on the monthly statement.**
- Bank payments by Internet made on a Saturday/Sunday or public holiday will be credited at midnight the first following week day only.

Payments for service accounts via Internet and/or the Municipality's Bank account: please make use of the below method 1 or 2

Internet payments

- **Your Swartland Municipality account number (12 digits) must accompany such payment.**
- Clients effecting payment by way of **electronic bank, as well as Internet transfer to bank account: Account name: Swartland Municipality; Standard Bank. Account number:** 372865119**; Branch code: 051001 – use your Municipal account number with hyphens, as reference.** Please be aware of the time lapse between the date of a transaction to be initiated and the date the relevant amount is credited to the Municipality's bank account, is **2/3** days. If payment is initiated only on due date the supply of electricity to the relevant property, as a consequence of late payment, **may** be terminated.
- Deposit slips **must be** emailed to deposits@swartland.org.za

Direct depositing

- **Direct depositing** of Municipal Account payments in the Municipality's bank account; **Account name: Swartland Municipality; Standard Bank, Account Number: 372865119; Branch code: 051001** - use **your Municipal account number with the hyphens, as reference**.
- For any other payments including **Sundry transactions** via Internet and/or direct bank deposit, the correct bank reference number must be obtained from the official that provided the payment amount to you.
- **Traffic fines payments:** When payments for fines are made in Standard bank: Account Name: Swartland Municipality; **Standard Bank**, Account number: 372865127, Branch Code: **051001**, please quote reference number in Section "A ".

Alternative payment facilities

- Electronic bank transfers:"ACB"-system (upon request at municipal offices);
- **Internet transfers**: Through the website of a client's personal bank as arranged by him/her – **use your municipal account number with hyphens, as reference.**
- Payment at the following businesses: Superspar Malmesbury; Pick a Pay Malmesbury; Nazrana's Superette Malmesbury; The Bank Spar Malmesbury; TA Mesoro Ilinge Lethu; Nicky's Shop (Thomas) Darling; Swartland Motors Moorreesburg; Eleanor Naude Moorreesburg; and Koringberg Agencies.
- Payment as from 1 September 2025 at any business group/retailer or digital application linked to the easypay -facility for the payment of accounts.

Arrear Accounts

- Interest calculated at the standard rate + 1% of interest applicable will be levied on all arrear amounts payable to the Municipality, for each month the said amounts remain outstanding. (Outstanding amount x Interest rate / 12 months). Payments received will be applied first to liquidate interest as well as arrears.
- All payments are accepted without prejudice to any rights of the Municipality.

Termination of Services Due To Late Payment

- Kindly note that all accounts must be paid in full on or before the **due date**. Should an account be unpaid on the due date, the **electricity supply** may be terminated without further notice, excluding farmers.

NOTICE AFTER HOURS SERVICES

- Kindly note that according to a Council resolution **NO FURTHER AFTER-HOURS** (**Monday – Thursday 17h00 till 08h00 and from Friday 15:45 – Monday 08h00**) service will be rendered by Swartland Municipality as from 1 October 2006 in respect of:
- Reconnection of conventional electricity which has been disconnected due to non-payment of accounts and/or
- Removal of flags for the purchasing for pre-paid electricity on accounts where the prepaid meter were blocked due to non-payment.

Transfer of Immovable Property

- **OWNERS** of leased properties should note that they remain liable for the payment of municipal service fees due in respect of such properties, should their tenants fail to redeem the amounts due. It follows that the issuing of a clearance certificate by the Municipality in terms of **section 118 of the Municipal Systems Act No 32 of 2000** for the transfer of property, is subject to the prior payment in full of amounts due in connection with that property for service fees and surcharges levied in respect thereof.

NOTICE E-MAIL ADDRESS AND CELLPHONE NUMBER:
Kindly supply the Credit Control section with your cell number and/or e-mail address enabling us to inform you electronically of emergencies – by e-mail address: persupdate@swartland.org.za or in person at Municipal Office.

OFFICE HOURS FOR THE SUBMISSION/RECEIPT OF BUILDING PLANS

- With effect from 1 February 2011, only during the following office hours:
  Mondays to Thursdays 08:00 until 15:30
  Fridays 08:00 until 14:30

SPAAR WATER SAVE WATER YONGA AMANZI

MUNICIPAL MANAGER